

TOWN ORDERLY & MARKET ASSISTANT

JOB ADVERTISEMENT

Honiton Town Council is looking to recruit a Town Orderly & Market Assistant to undertake maintenance work and provide cover for the Market Superintendent. The role will attract somebody who has a passion for making Honiton an even more vibrant town, an exciting place to visit and contributing to the economic vitality of the town, attracting more traders. The Town Council holds the historic Honiton Market Charter and the successful applicant will need to work with other Town Event organisers and the business community to manage the help High Street on market days and with maintenance work.

This is an exciting time to join the Town Council to work with a dedicated group of Council staff and elected Councillors to work in the heart of Honiton's community.

The role is mainly outdoors working with the Market stallholders, shopkeepers and the public and able to undertake a variety of maintenance work for the Council and around Town. A robust, level head and cheerful attitude will be needed when working amongst a wide range of people. The role will help and work alongside the Market Superintendent and deputise during periods of absence. The job is mainly outdoors, with early morning starts on Tuesday, Thursday and Saturday market days and involve lifting/carrying.

Training will be provided in particular, to promote your health & safety and wellbeing.

The role is on average 24 hours per week and increasing up to 30 hours per week (during periods of absence of the Market Superintendent); Salary Range LC1 £22,369 - £24,496 (pro rata) £11.63 - £12.73 per hour. The role is enrolled into the Local Government Pension Scheme. Should you have any questions please telephone 01404 42957. If you have the right skills and can make a difference, please send your application to the Town Clerk by **12 noon, Friday 24 February 2023**. A Job Description and Person Specification can be downloaded from our website: www.honiton.gov.uk

To obtain an application form please contact the Town Council Office on 01404 42957, e-mail towncouncil@honiton.gov.uk or via the Council's website at [Home - Honiton Town Council](http://www.honiton.gov.uk)